



BRITISH CARDIOVASCULAR INTERVENTION SOCIETY

BCIS Officers:

President: Professor David Hildick-Smith

Honorary Secretary: Dr Gerald Clesham

Treasurer: Dr Dan McKenzie

May 2023

## BCIS COUNCIL MEMBERS WITHOUT PORTFOLIO JOB DESCRIPTION

**Term of Office:** 3 years

### Introduction

The Members without Portfolio position is key to the successful functioning of BCIS. Members without Portfolio will be involved in all meetings and electronic communications of BCIS Council, and hence in all decision-making processes. In addition, Members without Portfolio will in all cases be included in the membership of one or more of the BCIS Working Groups, which are responsible for conducting the different roles the Society plays in UK intervention.

Those standing for election should demonstrate commitment to contributing to and advancing UK intervention in all its manifestations, including education, training, research, clinical and professional standards.

### Responsibilities

A Member without Portfolio will:

- Become a Trustee and Council Member of the Society
- Attend all meetings of the Council, currently held twice-yearly on the eve of ACI and in June/July
- Participate in and contribute to all electronic communications and associated decision-making processes of BCIS Council
- Stand on one or more of the BCIS Working Groups:
  - Data Monitoring and Analysis Group
  - Training and Education Group
  - Programmes Group
  - Clinical Standards Group
  - Professional Standards Group
  - Research Group
  - Structural Intervention Group
- Attend all Working Group meetings
- Contribute to the successful function of the Council and Working Groups and all of their processes

### Eligibility

Those standing for election should:

- Be a Member of the Society
- Submit a personal statement outlining prior relevant experience and indicating aspirations if successful in being elected to the post
- Be elected by ballot of all Members of the Society