



President

Prof Adrian Banning
Department of Cardiology
John Radcliffe Hospital
Headington
Oxford
OX3 9DU
adrian.banning@ouh.nhs.uk

Honorary Secretary

Dr Daniel Blackman
Department of Cardiology
Leeds General Infirmary
Great George Street
Leeds
LS1 3EX
daniel.blackman1@nhs.net

Treasurer

Prof David Hildick-Smith
Sussex Cardiac Centre
Royal Sussex County Hospital
Eastern Road
Brighton
BN2 5DE
david.hildick-smith@bsuh.nhs.uk

Clinical Standards Group Lead

Job Description

Introduction

BCIS seeks to elect a Lead for its Clinical Standards Group (CSG), who will also serve as a member of BCIS Council.

This post will become vacant in July 2019, when the incumbent, Dr Adam de Belder, comes to the end of his term. There will be a 6-month lead-in period shadowing Dr de Belder which will start in January 2019 at the ACI meeting.

Responsibilities

The post of CSG lead entails a wide range of responsibilities including:

1. Responsibility for all aspects the Society's work in respect to Clinical Standards, as outlined below, in collaboration with the Officers and Council where appropriate
2. Appointment of new members of the CSG
3. Chairing the CSG and managing its activities, including 2 or more formal CSG meetings annually, supported by electronic and other communication
4. Reporting on CSG activities to Council
5. Acting as an *Ex officio* member of the Administration Group, Data Monitoring and Audit group, and the Professional Standards group.

Clinical Standards Group work includes, but is not restricted to the following activities:

1. Development and/or review of BCIS guidance and statements on clinical practice
2. Co-ordination and supervision of the BCIS peer review programme (including a log of all visits, visiting teams, reports of visits and revisits)
3. Specialist input to the Royal College of Physicians Invited Service Review process when required
4. Communication with NICE, MHRA, and other national bodies relevant to clinical standards, including the co-ordination of BCIS responses to published guidance and statements from such national bodies
5. Addressing workforce issues within interventional cardiology.

Eligibility/Person Specification

1. Member of BCIS
2. Extensive experience of clinical practice of interventional cardiology
3. Extensive experience of committee work
4. Good organisational & leadership abilities
5. Previous experience in clinical standards work or other related activities would be advantageous
6. Previous experience working with BCIS & detailed knowledge of workings of the Society would be advantageous

Process of Election

1. Eligible candidates should submit through nomination by another BCIS member, or by self-nomination
2. Candidates should provide a supporting statement indicating their motivation and suitability for the post
3. If more than one candidate applies, there will be an election, for which the electorate will be all current and previous voting Council members, as per section 14 of the BCIS Rules

Term of Office

3 years, with a 6-month lead-in period in advance shadowing the incumbent.