



**THE BRITISH CARDIOVASCULAR INTERVENTION SOCIETY**

*“the Society”*

# **THE RULES**

(Adopted, with agreed revisions, by the Council on 18/01/2017)

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## 1 **RULES AMENDMENT**

1.1 These Rules may be amended by the Council at their sole discretion.

## 2 **INTERPRETATION**

2.1. In these Rules:-

<i>Annual Conference</i>	means the major scientific conference arranged and hosted by the Society each year pursuant to Rule 16; also known as “Advanced Cardiovascular Intervention”;
<i>Annual General Meeting</i>	means the meeting of Ordinary Members to be held each year pursuant to the Articles and which shall not be open to Extraordinary or Honorary Members or non-Members;
<i>Articles</i>	means the articles of association of the Society as amended from time to time;
<i>Council</i>	means the governing body of the Society being made up of persons as set out in Rule 11;
<i>Co-Opted Trustees</i>	means the trustees co-opted to be members of the Council in accordance with article 54.3 and 54.4 and rule 12 (for the avoidance of doubt Co-Opted Trustees are not Ordinary Council Members);
<i>Members</i>	means collectively the Ordinary Members, the Extraordinary Members and the Honorary Members;
<i>Officers</i>	means the President, Honorary Secretary and the Treasurer of the Society;
<i>Ordinary Council Members</i>	means members of the Council other than the Officers, Working Group Leads, Communications Lead, and Co-Opted Trustees;
<i>Ordinary Members</i>	means the member(s) of the Society having the right to vote at general meetings;
<i>Society</i>	means the charity known as the British Cardiovascular Intervention Society (registered charity number: 1138385);
<i>Trustees</i>	means all members of the Council (including Co-Opted Trustees). Trustees form the governing body of the Society.
<i>Working Group</i>	means a working group set up by the Council pursuant to Rule 15;
<i>Working Group Lead</i>	means the person elected to chair a particular Working Group pursuant to Rule 14 or 15.4.1;

*Members of a Working Group* means the persons appointed to be members of a particular Working Group pursuant to Rule 15.4

2.2. Subject as aforesaid, words or expressions contained in these Rules shall, unless the context requires otherwise, bear the same meaning as in the Articles.

### 3 **CRITERIA AND PROCEDURE FOR ADMISSION TO ORDINARY MEMBERSHIP**

3.1. The criteria which persons must satisfy to be Ordinary Members shall be that:

3.1.1. they must fall within one of the following categories:

3.1.1.1. Medical practitioners on the consultant staff of a hospital in the United Kingdom or overseas, or those in non-consultant career grade posts, with a primary interest in adult or paediatric cardiovascular intervention, or medical practitioners in the post of a locum consultant or locum non-consultant career grade position, if they are registered with the General Medical Council, are on the specialist register in their chosen specialty and can provide evidence of a continuing association with cardiovascular intervention in the United Kingdom;

3.1.1.2. Cardiology, paediatric cardiology or related discipline specialist registrars with a national training number, or its equivalent;

3.1.1.3. Medical practitioners working as research or clinical teaching fellows with a clinical science or basic science interest relevant to the field of interventional cardiology;

3.1.1.4. Other healthcare professionals (namely nurses, radiographers, cardiac physiologists, pharmacists and others) with active participation in the fields of adult and/or paediatric cardiovascular intervention and who have the appropriate professional registration;

3.1.1.5. Established scientists whose primary interest is cardiovascular intervention;

3.1.1.6. Other applicants at the discretion of the Council.

3.1.1.7. They may not at any time be full-time employees of commercial organisations.

3.2. Any person wishing to become an Ordinary Member must:-

- 3.2.1. Submit an application to the Council via the Society's administrator, either online via the Society's website, or by sending a completed application form by e mail or post, with the application to be accompanied by any required supporting documents or information to show they fall into one of the categories set out in Rule 3.1.1 above; and
- 3.2.2. Submit full payment for the applicable subscription fee, either online via the Society's website, or by post to the Society's administrator.
- 3.3. On receipt of the documents and payment pursuant to Rule 3.2, the person's application shall be considered by the Society's administrator, and if approved, the person shall be admitted as an Ordinary Member. If there are concerns about the application these will be raised for discussion to the Honorary Secretary and President and, if necessary, with Council.

#### 4 **ORDINARY MEMBERSHIP - ENTITLEMENT**

- 4.1. An Ordinary Member shall be entitled to:
  - 4.1.1. full voting rights at the Annual General Meeting;
  - 4.1.2. the right to nominate and vote for Ordinary Council Members;
  - 4.1.3. the right to stand for election as an Ordinary Council Member;
  - 4.1.4. the right to nominate and vote for President
  - 4.1.5. the right to be nominated to be a Member of Working Groups;
  - 4.1.6. the right to propose candidates for admittance to the Society as Honorary Members
  - 4.1.7. exclusive rights to attend Society only educational, training and scientific meetings and conferences;
  - 4.1.8. inclusion on the mailing list for all Society notices and events;
  - 4.1.9. eligibility for full access to the Society website (including all educational material available in the Member's section);
  - 4.1.10. access to other linked educational websites as approved by the Council.

#### 5 **EXTRAORDINARY MEMBERSHIP**

- 5.1. Extraordinary Members are persons who were Ordinary Members who have fully retired from clinical practice.
- 5.2. Extraordinary Members are entitled to register to attend the Annual Scientific Conference, to pay a fee to attend the Annual Scientific Conference dinner without attending the conference itself, and shall receive all notices and electronic communications from the Society. Extraordinary members are not entitled to stand for Council or Working Group membership, nor to vote in elections, nor to attend or vote at the Annual General Meeting.

## **6 HONORARY MEMBERSHIP**

- 6.1. The award, by the Council, of Honorary Membership provides a means by which the Society is able to recognise individuals who have made an outstanding contribution to the practice of cardiovascular intervention, and who are not Ordinary Members.
- 6.2. Candidates for Honorary Membership should be:
  - 6.2.1. nominated by an Ordinary Member on the basis of a written citation submitted to the Council; and
  - 6.2.2. a cardiologist, cardiac surgeon, clinical scientist or, exceptionally, another who has:
    - 6.2.2.1. made an outstanding and sustained contribution to the field of cardiovascular intervention; and
    - 6.2.2.2. a close association with British cardiology.

Honorary Membership is for life and entitles the individual to attend the Annual Conference on the same terms as Ordinary Members and to receive all notices and electronic communications from the Society. Honorary Members are not entitled to stand for Council or Working Group membership, nor to vote in elections, nor to attend or vote at the Annual General Meeting.

## **7 MEMBERSHIP DETAILS**

- 7.1 Details of a Member's postal and e mail addresses, contact telephone numbers, professional membership number, occupation, employer, specialty(ies) and sub-specialty(ies), will be solicited and stored electronically by the Society. Some of these details may be published by the Society in a membership book (electronic or printed version) and, subject to the terms of The Data Protection Act, may also be shared with other affiliated organisations (for example, The British Cardiovascular Society), as deemed

appropriate by the Council. Members will be asked to specify personal details, held by the Society, which should not be published.

## 8 **SERIOUS PROFESSIONAL MISCONDUCT**

- 8.1 All Members shall inform the President or Honorary Secretary of any instance of serious professional misconduct, either concerning themselves or any other Member of the Society, of which they may become aware.

## 9 **LINKED ORGANISATIONS**

- 9.1. Linkage is an informal association with the Society, with the purpose of allowing information exchange such that Members and a third party organisation (“Linked Organisation”) make available to each other details of annual conferences and subjects of mutual interest. On occasion, this may take the form of shared and mutually beneficial educational events and other professional meetings. Any shared event must further the Objects of the Society, as set out in the Society's Articles.

- 9.2. Criteria for becoming a Linked Organisations are as follows:

- 9.2.1. the scientific, educational or clinical interests of the Linked Organisation should be consonant to those of the Society;
- 9.2.2. the Linked Organisation should have a written constitution and a chairman or president or similar Chief Officer.

## 10 **SUBSCRIPTIONS**

- 10.1. Subscription amounts and the dates for their payment may be varied by the Council at its discretion, provided that one month’s notice of any increase shall be given in writing to Members, who pay a membership fee in accordance with rule 10.4, prior to an amount falling due for payment

- 10.2. Date of payment: the Society's membership year runs from 1 October to 30 September. Direct debit payments are collected by BCS (British Cardiovascular Society) on behalf of the Society. Written notification 10 days prior to the annual subscription payment to be collected (usually in October) at a date to be set by the Society. Payment by another method (eg. credit card, debit card, cheque or bank transfer) will cover membership for the current Society subscription year. To continue membership beyond the current subscription year will need further payment. A reminder will be sent during the course of

the year, after which non-compliance will result in the lapsing of Society's membership.

Direct debit payment may also be collected online via the Society's website

10.3. Method of payment: Direct Debit into the account of the 'British Cardiovascular Intervention Society'.

10.4. Membership category:

10.4.1. *Ordinary Member*: A full subscription will be paid.

10.4.2. *Extraordinary Member*: No subscription currently payable

10.4.3. *Honorary Member*: No subscription currently payable

## 11 THE COUNCIL

11.1. The following persons shall be members of the Council all of whom shall be Trustees:

11.1.1. the President, who shall also act as chair of Council meetings and shall be an Officer;

11.1.2. the Honorary Secretary, who shall be an Officer;

11.1.3. The Treasurer, who shall be an Officer;

11.1.4. the Communications Lead;

11.1.5. the Working Group Leads for the following Working Groups:

11.1.5.1. Data Monitoring and Analysis;

11.1.5.2. Training & Education;

11.1.5.3. Clinical Standards;

11.1.5.4. Research and Development;

11.1.5.5. Allied Health Professionals;

11.1.6. Ordinary Council Members comprising the following:

11.1.6.1. one Ordinary Member who works in a PCI centre without on-site cardiothoracic surgery;



#### 11.1.6.2. three other Ordinary Members

#### 11.1.7. Co-Opted Trustees.

- 11.2. The President shall act as chairman of meetings of the Council. If the President is not present within 5 minutes after the time appointed for holding the meeting or not willing to preside, the Council may appoint one of their number to chair the meeting.
- 11.3. There shall be a quorum at Council meetings which shall be the greater of at least one third of the number of the members of the Council or three members of the Council, including in either case at least one Officer being present.
- 11.4. The Council may from time to time make and alter rules for the conduct of their business, the summoning and conduct of their meetings and the custody of documents. No rule may be made which is inconsistent with the Articles.
- 11.5. Every matter to be decided by the Council shall be determined by a majority of votes of the members of Council present and voting on the question but in the case of equality of votes the President (or, in his absence, the Honorary Secretary) shall have a second or casting vote.

### 12 **CO-OPTED TRUSTEES**

- 12.1. The Council may co-opt up to five further persons to be Trustees. In exercising their power of co-option the Council shall have regard to the desirability of appointing persons such as accountants, lawyers, fund raisers or investment experts or persons with other professional or business expertise which will be of benefit to the Society. A person being considered for co-option as member of the Council does not need to be a member of the Society. In accordance with article 54.3, a Co-Opted Trustee shall hold office only until the next following annual general meeting of the Society or such date as shall be agreed by the Council (provided that the period of appointment of a Co-Opted Trustee does not exceed 18 months).

### 13 **APPOINTMENT OF ORDINARY COUNCIL MEMBERS**

- 13.1. The Honorary Secretary shall, at least twelve weeks before the time at which the vacancies will arise, notify all Ordinary Members of any vacancies arising for Ordinary Council Members due to completion of tenure, retirement or otherwise, indicate which of those who are retiring are eligible for re-election and invite all Ordinary Members to make nominations ("nomination invitation").

- 13.2. The Honorary Secretary shall include in the notice to Ordinary Members details of the relevant job descriptions and person specifications or provide details of where this information can be located. All Ordinary Council Members must be Members of the Society.
- 13.3. The nomination invitation shall state the date by which nominations must be submitted to the Honorary Secretary by electronic or standard mail, which shall be no later than four weeks after the nomination invitations were sent out to the Ordinary Members.
- 13.4. Nominations shall:
  - 13.4.1. be made in writing and be in such form as may be prescribed by the Council from time to time;
  - 13.4.2. be for any vacancies arising, in accordance with the nomination invitation; and
  - 13.4.3. reach the Honorary Secretary by no later than four weeks after the nomination invitations were sent out, on or before the date indicated in the nomination invitations.
- 13.5. New Ordinary Council Members appointed pursuant to this Rule 13 will take office and the retiring Ordinary Council Members shall cease to hold office with effect from the next Council meeting following the end of the voting process, or, by mutual consent, at a later date within no more than six months.
- 13.6. All Ordinary Council Members shall be appointed for one term of three years.
- 13.7. An Ordinary Council Member shall cease to hold office:-
  - 13.7.1. at the expiry of their term of appointment (and they are not eligible for re-appointment as an Ordinary Council Member); or
  - 13.7.2. for any reason set out in the Articles; or
  - 13.7.3. if he or she no longer satisfies the criteria for membership of the Society; or
  - 13.7.4. is absent without the permission of the Council from all their meetings held within a period of one year and the Council resolves that his or her office be vacated.
- 13.8. In the event of promotion from Ordinary Council Member to the position of an Officer, Communications Lead or Working Group Lead, a new three year tenure period shall commence.

13.9. If more than one nomination is received for the position of Ordinary Council Member, the mechanism for selection shall be as follows:

13.9.1. The Honorary Secretary shall, within four weeks after the expiry of the date nominations were to have been received, send to all Ordinary Members at their last notified email address, a notice of electronic ballot, together with a ballot list containing the names of the nominees ("ballot paper");

13.9.2. The notice shall include a date for the return of the electronic ballot, such date being at least three weeks after the ballot details are deemed to have been received by the Ordinary Members;

13.9.3. Where applicable, every Ordinary Member shall have one vote for each vacancy to be filled. If multiple candidates should apply, a simple majority system will apply;

13.9.4. The Honorary Secretary and/or the Society's administrator shall count the votes and the nominee with the most votes of the total number cast for that position shall win the ballot. Subject to rule 13.9.3, the Honorary Secretary's decision as to the successful nominee shall be final and no appeal may be entered;

13.9.5. In the event of an equality of votes for any vacancy, the President shall have a second or casting vote;

13.9.6. The accidental omission to issue a ballot to any Ordinary Member entitled to vote shall not invalidate the ballot or election of the nominee.

#### 14 **APPOINTMENT OF OFFICERS, COMMUNICATIONS LEAD, AND WORKING GROUP LEADS**

14.1. The Council shall in accordance with the provisions of Rule 14.4, elect persons to fill any vacancies arising from time to time for the position of the Officers, Communications Lead or Working Group Leads.

14.2. Any persons to be elected to a particular post must meet the following qualification requirements:-

14.2.1. President: any current or previous Council Member;

14.2.2. Honorary Secretary: any current or previous Council Member;

14.2.3. Treasurer: any current or previous Council Member;

14.2.4. Communications Lead: any current or previous Council Member or other suitably qualified person;

- 14.2.5. Working Group Leads: any current or previous Council Member or other suitably qualified person.
- 14.3. The Council may at any time by majority vote remove from office any person appointed pursuant to rules 14.1 above.
- 14.4. Unless otherwise agreed by the Council, the mechanism for election to the posts of Officers and/or Working Group Leads shall be as follows:
- 14.4.1. The electorate for the President will be all Ordinary Members of the Society, including the Council Members, including the retiring post holder. If deemed appropriate, an extraordinary meeting of the electorate may be called to permit detailed evaluation of the nominated candidates.
- 14.4.2. The electorate for Secretary, Treasurer, Communications Lead, and Working Group Leads shall comprise all current and previous Council Members entitled to vote, including the retiring post holder. If deemed appropriate, an extraordinary meeting of the electorate may be called to permit detailed evaluation of the nominated candidates.
- 14.4.3. The Honorary Secretary shall, at least nine months before the time at which the vacancies will formally arise, notify all Ordinary Members and members of Council (in accordance with rules 14.4.1 and 14.4.2) of any vacancies arising due to completion of tenure, retirement or otherwise, and invite nominations ("nomination invitation") in accordance with rules 14.2, 14.4.1, and 14.4.2.
- 14.4.4. The Honorary Secretary shall include in the notice to Ordinary Members and Members of the Council (as appropriate in accordance with rules 14.4.1 and 14.4.2) details of the relevant job descriptions and person specifications or provide details of where this information can be located.
- 14.4.5. The nomination invitation shall state the date by which nominations must be submitted to the Honorary Secretary by electronic or standard mail, which shall be no later than four weeks after the nomination invitations were sent out to the Ordinary Members.
- 14.4.6. Nominations shall:
- 14.4.6.1. be made in writing and be in such form as may be prescribed by the Council from time to time;

14.4.6.2. be for any vacancies arising, in accordance with the nomination invitation; and

14.4.6.3. reach the Honorary Secretary by no later than four weeks after the nomination invitations were sent out, on or before the date indicated in the nomination invitations.

14.4.7. The Honorary Secretary shall, within four weeks after the expiry of the date nominations were to have been received, send to the relevant voting electorate at their last notified email address, a notice of electronic ballot, together with a copy of the ballot containing the names of the nominees (“ballot paper”);

14.4.8. Where appropriate, the notice shall include a date for the electronic return of the ballot, such date being at least three weeks after the ballot was sent out;

14.4.9. Every voting member of the electorate shall have one vote. If there should be multiple candidates, a simple majority voting system shall apply;

14.4.10. Subject to rule 14.4.11, the Honorary Secretary’s decision as to the successful candidate shall be final and no appeal may be entered;

14.4.11. In the event of an equality of votes for any one vacancy, the President shall have a second or casting vote;

14.4.12. The accidental omission to issue a ballot paper to any current Council Member entitled to vote shall not invalidate the ballot or election of the nominee.

14.5. Officers, Communications Lead, and Working Group Leads will be appointed for a term of three years. Officers, Communications Lead, and Working Group Leads will be appointed at least 6 months in advance of the end of the previous Officer/Lead’s tenure, and will join the Council/Working Group immediately to allow a 6 month run-in period before taking over formally.

14.6. The only exception to rule 14.5 concerns the post of Working Group Lead for the Data Monitoring and Analysis Group, which may be held in perpetuity, subject to re-election by the Council every two years

## 15 **WORKING GROUPS OF THE BRITISH CARDIOVASCULAR INTERVENTION SOCIETY**

15.1. The President, Honorary Secretary and Treasurer are *ex officio* members of all Working Groups.

## 15.2. Establishment

15.2.1. The Council may establish standing and *ad hoc* Working Groups in response to clearly defined and potentially long-term requirements, for discussion and action within an area of interest to the Society. These will include the Administration Group, Data Monitoring and Analysis Group, the Programmes Group, the Training and Education Group, the Clinical Standards Group, the Professional Standards Group, the Research & Development Group and the Allied Health Professionals Group, all of which shall operate under the chairmanship of a person elected to the post of Working Group Lead of the relevant Working Group pursuant to Rule 14. and 15.

15.2.2. The President, in agreement with the Council, may establish a Working Group in response to a perceived short-term issue requiring a Council report. Continuation of such a Working Group beyond twelve months requires endorsement by the Council.

## 15.3. Duration of Working Groups

15.3.1. The continuing requirement for a Working Group shall be reviewed annually by the Council.

15.3.2. The duration of a Working Group and the number of meetings to be held shall be decided by the Council.

## 15.4. Working Group Lead and Membership

15.4.1. The President shall appoint the Working Group Lead of any Working Group which is not subject to election as described in Rule 15.2.1.

15.4.2. The Council shall be required to ratify the membership of a Working Group, based upon recommendations by the Working Group Lead and after discussion with the Officers. Working Group members may be derived from current or previous Council Members or other suitably qualified Members of the Society, by invitation or election as deemed appropriate.

15.4.3. Where a ballot is held for a Member of a Working Group other than for the Working Group Lead, this will be done as outlined in rule 14.

15.4.4. Working Groups should include a maximum of 8 Working Group Members, including the Working Group Lead (but excluding the Officers, being *ex officio*

members of all Working Groups). In exceptional cases, the Officers may endorse the appointment of additional Members of a Working Group.

15.4.5. Working Group Members are not members of the Council or Trustees, unless they hold another position as part of Council

#### 15.5. Terms of office

15.5.1. The Lead and Members of a Standing Working Group will be appointed for a term of three years. The Lead will be appointed at least 6 months in advance of the end of the previous Lead's tenure, and will join the Working Group immediately to allow a 6 month run-in period before taking over formally.

15.5.2. The only exception to rule 15.5.1 concerns the post of Working Group Lead for the Data Monitoring and Analysis Group, which may be held in perpetuity, subject to re-election by the Council every two years. See Rule 14.6

15.5.3. It will be the responsibility of the Working Group Lead to ensure regular and accurate communication with Officers, Council and the Communications Lead.

15.5.4. If deemed necessary, the Working Group Lead may appoint a Secretary from within the Working Group Membership to assist with administrative duties.

15.5.5. The Council may at any time in its absolute discretion disband a Working Group or remove any Member of a Working Group (including the Chair) and replace them with other persons.

#### 15.6. Meetings

15.6.1. Working Groups will normally meet twice a year. The Working Group Lead may convene additional meetings of that Working Group with the approval of the President and Treasurer.

15.6.2. Arrangements for Working Group meetings will normally be decided by the Working Group Lead in consultation with the President.

#### 15.7. Financial decisions

15.7.1. No financial arrangements with any organisation may be enacted without the approval of the Council.

15.8. Minutes and reports

15.8.1. Working Group Leads will be responsible for ensuring that:

15.8.1.1. the minutes are recorded of each meeting;

15.8.1.2. the minutes of each meeting are forwarded to the Council either every 6 months or if an urgent and/or important issue is discussed, as soon as reasonably practicable; and

15.8.1.3. a summary of the most important features of the minutes of WG meetings (excluding any confidential information) are presented to the membership:

15.8.1.3.1. at the Annual General Meeting;

15.8.1.3.2. in the annual reports; and

15.8.1.3.3. in the newsletter on the Society's website.

15.8.1.4. an annual report is prepared and submitted to the Council.

16 **ANNUAL SCIENTIFIC CONFERENCE**

16.1. A scientific conference shall be held each year.

16.2. Only Members and exhibitors may attend the Annual Scientific Conference.

16.3. The Programmes Group shall be responsible for the content, organisation, management and running of the conference.

16.4. Consultant Members of the Society will have the costs of attendance at and participation in the conference included in the annual membership fee, such that there shall be no additional fee.

16.5. All Members may make written proposals to the Programmes Working Group, in accordance with a format and in the time periods set by the Programmes Working Group each year, as to training or continuing professional development sessions, original research papers, educational communications or scientific reviews that they may wish to present or see programmed within the conference.



16.6. The Programmes Working Group shall develop guidelines and criteria for the standard and content of the conference each year and shall in its sole discretion decide whether proposals submitted reach the criteria or standards required and may accept or reject any proposal at its discretion.

16.7. Presentations made at the conference shall be spoken and not read. All contributors shall adhere to the speakers' code of conduct as determined by the Council and observe the given timetable and agenda of the conference.

## 17 **PUBLICITY/MEDIA**

17.1. No reporters, newspaper or other media representatives shall be permitted to be present at general meetings of the Society, and no report of proceedings at the general meetings shall be published save with the consent of the Council.

## 18 **ADMINISTRATIVE SUPPORT**

18.1. Facilities for meetings of the Council, Working Groups or other meetings will be available at the offices of the British Cardiovascular Society or elsewhere as arranged by the Honorary Secretary.

18.2. The Society will provide secretarial services for the typing of minutes, correspondence and reports, when requested.

## 19 **EXPENSES**

19.1. The Society will reimburse the reasonable travelling and subsistence expenses within the United Kingdom incurred by the Officers, Ordinary Council Members and Working Group Members attending Working Group Meetings and Council Meetings.

19.2. These expenses may be claimed for attendance at a Council or Working Group meeting aligned to the Annual Scientific Conference. Council Members and Working Group Members should use public transport and utilise special rates by advanced booking whenever possible.

19.3. Rates of reimbursement will be:

19.3.1. reasonable first class rail travel for journeys of two hours or more;

19.3.2. reasonable standard class rail travel for journeys less than two hours;

19.3.3. economy class air travel: and

19.3.4. current NHS car allowance rates.

19.4. Subsistence expenses will be reimbursed at reasonable current rates. Where possible, Members are to request the Society's administrator or conference organiser before booking hotel accommodation in advance. No other costs will be reimbursed without the approval of the Treasurer.

19.5. Details of travelling and subsistence expenses must be submitted, together with receipts, to the Treasurer. Claims for such expenses, with details of the meeting attended, must be made within three months.

## 20 **CONFIDENTIALITY**

20.1. Each Member undertakes that he/she shall not at any time, either while he/she is a Member or subsequent to being a Member, use, divulge or communicate to any person except to his professional representatives or advisers or as permitted by clause 20.2 below and each and every Member shall use his reasonable endeavours to prevent the publication or disclosure of any Confidential Information concerning such matters.

20.2. The above obligations of confidentiality shall not apply to any Confidential Information which may be required by law or other regulatory authority to be disclosed or which a Member can show:

20.2.1. was known to the Member other than by virtue of his/her membership or other involvement with the Charity; or

20.2.2. is in or subsequently comes into the public domain (through no fault on the Member's part).

20.3. For the purposes of this Rule, "Confidential Information" means confidential information concerning either:-

20.3.1. the affairs of the Charity

20.3.2. the affairs of any other organisation or person

20.3.3. that the Member becomes aware of as a result of being a Member of the Charity including but not limited to:

20.3.3.1. any information relating to the practice of any individual or any organisation;

20.3.3.2. any information arising from peer reviews and hospital site inspections;  
and

20.3.3.3. the matters dealt with by the professional standards working group  
which may have or may in future come to that Member's knowledge.

## 21 **ADVISORY COUNCIL**

21.1. Pursuant to the authority in Article 70, the Council wishes to set up an Advisory Council of which the following will be its members:-

21.1.1. two representatives of The British Cardiovascular Industry Association being the President and President-Elect from time to time of such body or such other two individuals as the Council may approve; and

21.1.2. one representative of The British Junior Cardiologists' Association being the President from time to time of that body or such other person as the Council may approve.

## 22 **NOTICES**

22.1. The provisions in articles 83 to 88 of the Articles regarding how notices and other communications may be given to or by the Charity shall apply to any notices or communications that need to be made under these Rules.